

# Health & Safety Policy Statement

## 1. POLICY STATEMENT

It is the policy of Chestnuts Primary School to maintain high health and safety standards in order to protect pupils, members of staff, visitors or others who may be affected by school activities. The school operates within the overall health and safety policy of the London Borough of HARINGEY, which specifies required standards of health and safety for schools. See LA health and safety policy statement – community / VC schools).

## 2. RESPONSIBILITIES

### 2.1 Responsibilities of the Governors

The school governors have responsibility for keeping under review standards of health and safety within the school. Where deficiencies are identified the governors have responsibility for ensuring that corrective action is taken. The governors also have particular responsibility to: Ensure that the school complies with Chestnuts' Health and Safety Policy

- a) The Governing Body is ultimately responsible for Chestnuts Primary School's Health and Safety Policy being produced, implemented and reviewed but may delegate day to day responsibility to the Head Teacher.
- b) The Governors will review the school Health and Safety Policy annually. Any revisions will be made in consultation with appointed Union Safety representatives and brought to the attention of the staff.
- c) Governors will assist the Head Teacher in implementing and maintaining this Policy and the arrangements which give practical effect to the General Statement of Intent,
- d) The Governors will ensure that staff with delegated Health and Safety responsibilities are given sufficient information, instruction, training and facilities needed to meet these responsibilities.
- e) When required by two or more Safety Representatives, the Governing Body will set up a School Health and Safety Committee in accordance with the Health & Safety at work act 1974 and the Safety Representatives and Safety Committee Regulations 1977.
- f) The Governors will report to the Local Authority those health, safety and welfare matters which are outside the Governors executive authority. However, they will ensure that the Head Teacher has taken all necessary short term action to avoid danger pending rectification.
- g) The Governors will ensure that Health and Safety matters are considered when assessing budgetary requirements which they control.
- h) The Governors will ensure that school premises, buildings and equipment for which they are responsible, are adequately maintained and inspected so as to ensure the health and safety of staff, pupils, visitors and contractors who may visit, use or work on the premises

## 2.2 Responsibilities of the Head teacher

The Head teacher has overall responsibility for the day to day management of health and safety in the school. In particular, the Head teacher has the following responsibilities:

a) The Head Teacher has been delegated responsibility for implementing the policy and maintaining arrangements as outlined in this policy for Health and Safety within the school.

b) The Head Teacher will pursue the objectives of both the Education Services Health and Safety Policy and the school's Health and Safety Policy, monitor their effectiveness and advise the Governing Body accordingly.

c) The Head Teacher will ensure that all accidents and dangerous occurrences are reported to the LA. She/He will investigate the cause of every accident, dangerous occurrence and take all reasonable steps to prevent a recurrence.

d) The Head Teacher will inform the appropriate body when servicing/maintenance of machinery, plant and equipment has not been carried out and to take all reasonable steps to prevent any danger to staff, pupils and others.

e) The Head Teacher will ensure that there is an annual safety audit and ensure that risk assessments are conducted in accordance with Health and Safety legislation. The School risk assessment file is located in the School Office.

f) To ensure that the health and safety standards detailed in Haringey Health and Safety Management Manual are implemented and maintained at the school

g) To ensure that staff are adequately consulted on health and safety matters either through the school Health and Safety committee, or directly, and that staff allocated health and safety responsibilities are adequately consulted on the type and nature of the duties allocated;

h) To attend Health and Safety Committee Meetings

i) Attend any required health and safety training provided by the school or the Council; Any of these responsibilities may be delegated to other staff where appropriate.

Chair of Governors.......... Date..... 19.10.22 .....

Head Teacher.......... Date..... 19.10.22 .....