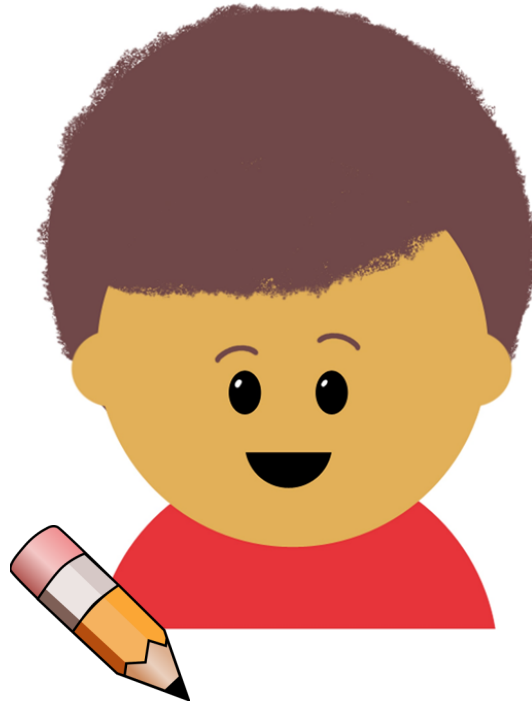




# DEEPENING UNDERSTANDING MARK MY WRITING

*'Familiarise your pupils with ARE!'*



**YEAR 6**

**LETTER OF COMPLAINT**

**NAME:**

**DATE:**



## INSTRUCTIONS

- ◆ Your task is to read through Marlon's writing and assess it against the Year 6 statements.
- ◆ You should tick each statement Marlon has met and note down the line numbers (or quotations) where evidence of meeting it can be located.
- ◆ At the end of this task you will be asked to evaluate Marlon's writing using the prompt sheet attached. How you present your evaluation is up to you.
- ◆ As you complete the activity, you should think particularly about Marlon's strengths and what he could improve if he were to re-draft it again.

## ADVICE

- ◆ Read Marlon's writing carefully and ensure that you have read it multiple times.
- ◆ Do not forget to re-familiarise yourself with the Year 6 writing statements.
- ◆ You may wish to use a highlighter or annotations.
- ◆ If you cannot work out if Marlon has met one of the statements, move on to another statement and return to the previous one if you have time.



# MARLON'S WRITING

1 Lakeside Hotel

Mr M. Wisdom

2 Amberwood Road

4 Honeywell Close

3 Lillock Creek

Aisbury

4 Cumbria

Manchester

5 LK3 8EJ

MI4 7FA

6 Monday 28th August 2017

7 Dear Sir/Madam,

8 I am writing to you today to express my disappointment with a  
9 recent stay at your accommodation (Lakeside Hotel). With my partner I endured  
10 two nights of discomfort from Friday 18th August to Sunday 20th August. When  
11 we made our reservation online we were promised 'a four-star hotel with modern  
12 state-of-the-art rooms that offer majestic views across Lake Lillock'. However in  
13 reality we were allocated a room with aging décor and obstructed views across  
14 the lake: the window was frustratingly covered by a large oak tree. This was  
15 not the beginning of our holiday that we had envisaged but it was just the start  
16 of many problems...

17 During the first night we were awoken by the sound of youths under the  
18 influence of alcohol, who were causing a disturbance, by the car park. Does  
19 your hotel not have 24-hour security to deal with such  
20 occurrences? As I went to take a shower the following morning to my surprise  
21 there was no hot water. In addition my partner noticed that the towels which  
22 we were provided with had a number of unpleasant stains upon them. Woken up  
23 in the night, a cold shower, dirty towels - not the hospitality we were expecting  
24 from such a reputable hotel. Despite our annoyance, we persevered with these  
25 issues for the duration of our stay.

26 We hope that you understand the additional stress that your accommodation  
27 placed upon us during our short break. To compensate us for this we request  
28 that the management consider issuing us with a partial refund of the £220.50  
29 we paid to stay at your hotel.

30 Yours sincerely,

31 *MWisdom*

32 Mr Marlon Wisdom

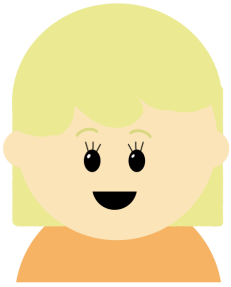


# YEAR 6 WRITING STATEMENTS

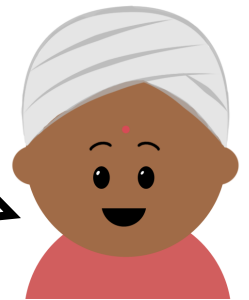
STATEMENT	MET?	EVIDENCE
Vocabulary and grammatical structures reflect the level of formality required		
A range of cohesive devices (including adverbials) have been used within and across sentences as well as paragraphs		
Passive voice		
Modal verbs		
A range of clause structures have been used including different positions within a sentence		
Adverbs		
Prepositional phrases		
Noun phrases		
Inverted commas (mostly correct)		
Commas for clarity (mostly correct)		
Parenthesis (marked with commas, brackets or dashes)		
Semi-colons (some correct)		
Dashes (some correct)		
Colons (some correct)		
Hyphens (some correct)		



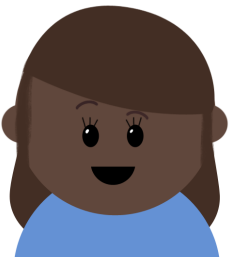
# FEEDBACK PROMPTS



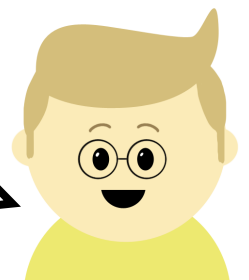
*What has the pupil done well?*



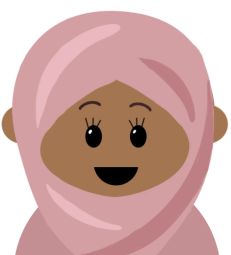
*What could the pupil do to improve next time?*



*Are there any statements the pupil has almost met? Why?*



*Were any of the writing statements irrelevant to the text type? How?*



*Could you demonstrate some improvements with worked examples?*



# MARLON'S WRITING ANSWERS

STATEMENT	MET?	EVIDENCE
Vocabulary and grammatical structures reflect the level of formality required	✓	<b>Line 7</b> (Sir/Madam), <b>line 8</b> (express my disappointment), <b>line 13</b> (allocated), <b>line 22</b> (provided) and <b>line 30</b> (Yours sincerely)
A range of cohesive devices (including adverbials) have been used within and across sentences as well as paragraphs	✓	<b>Line 12</b> (However), <b>line 17</b> (During the first night), <b>line 21</b> (In addition) and <b>line 24</b> (Despite)
Passive voice	✓	<b>Line 14</b>
Modal verbs		
A range of clause structures have been used including different positions within a sentence	✓	<b>Line 14, 15 and 15</b> (IC + CC + IC), <b>line 18</b> (relative clause) and <b>line 20</b> (SC + IC)
Adverbs	✓	<b>Line 14</b>
Prepositional phrases	✓	<b>Line 12, line 18</b> and <b>line 22</b>
Noun phrases	✓	<b>Modern state-of-the-art rooms, majestic views, a room with aging décor</b> and <b>reputable hotel</b>
Inverted commas (mostly correct)		
Commas for clarity (mostly correct)		
Parenthesis (marked with commas, brackets or dashes)	✓	<b>Line 9</b> and <b>line 18</b>
Semi-colons (some correct)		
Dashes (some correct)	✓	<b>Line 23</b>
Colons (some correct)	✓	<b>Line 14</b>
Hyphens (some correct)	✓	<b>Line 11, line 12</b> and <b>line 19</b>

